Creating a presentation for the meeting using our template and including input from your presenters.

* **If you are able to offer a screen at an event for any speakers** who would like to show slides, you can use our template to build your presentation. This can be found on our website at xxxxxxxxxx
* **Be mindful that the meeting is about getting together** with fellow trustees, wardens, and clerks, networking, discussing challenges, and sharing best practices and experiences. We suggest, if you intend to use presentations, they be kept to a minimum and simple in their format.
* **Make guest speakers aware that they have a limited time for their discussion** and let them know that the meeting is informal and the main focus is networking.