** The Almshouse Association Awards - Submission Guidance**

**Our Awards Panel will evaluate every submission on its merits, assessing against the criteria below for each individual award – *The* *Innovation for Living Award*, *The Inspirational Homes Award,* and *The Gardens & People Award*. Following this assessment, they will determine the particular award for which you may qualify\*.**

\*From the award-winning recipients of The Innovation for Living Award, The Gardens and People Award and The Inspirational Homes Award, a shortlist is selected by the Awards Panel which will then be put forward for the Patron’s Award. The Patron’s Award is judged wholly by our Royal Patron.

**Awards overview and criteria**

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| **INNOVATION FOR LIVING AWARD****A purple and white logo  Description automatically generated**Demonstrating innovative thinking in a redevelopment or new build/s leading to enhancing the lives of residents and creating a sense of community. The Awards Panel will evaluate aspects of your submission which reflect the following elements:* Generational living – young and old
* Environmental considerations
* Accessibility
* Connection with community

**Examples could include:*** Heat pumps
* Wheelchair access
* Low-level kitchens and wet rooms
* Solar panels
* Insulation
* Non-slip floorings
* Lever taps and mains taps at waist height
* Large low-level windows that provide a view of communal gardens from a seated aspect
* Shared walkways that enhance social contact
 | **INSPIRATIONAL HOMES AWARD****A grey and white logo  Description automatically generated**Demonstrating exceptional preparation, planning and design that supports best practice and design excellence. The Awards Panel will evaluate aspects of your submission which reflect the following elements:* Innovation in design
* Exceptional planning
* Quality of build
* Value for money

**Examples could include:*** Communal spaces that enhance the lives of residents and bring together the local community
* Planning that considers future requirements and needs
* Exceptional construction
* Excellent cost per square metre
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| **GARDENS AND PEOPLE AWARD****A logo for a company  Description automatically generated**Demonstrating a project that has added significant value and enhanced the lives of residents and the local community. The Awards Panel is looking for your submission to reflect:* Garden modelling or ‘landscaping’ that encompasses a community feel
* Garden projects that include residents’ participation
* External projects that support residents’ mental well-being and physical health.

**Examples could include:*** Shade, benches and tables to support social interaction; community areas
* Setting up window boxes/hanging baskets/raised flower beds for residents with disability
* Planting that appeals to the senses; projects that involve residents
* Areas that cater for small events and community projects.
 | **THE PATRON’S AWARD****A gold crown with text overlay  Description automatically generated**Outstanding refurbishments or new build projects that have achieved architectural merit in a traditional almshouse format. When considering submissions to put forward to HRH The former Prince of Wales, the award panel will evaluate certain aspects of your submission which reflect the following summary of elements:* Restoration, improvement or modernisation of existing almshouses.
* Acquisition and conversion of buildings to almshouses.
* New almshouse development.
* Development of communal facilities
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**To submit your entry for our awards, please use our submission form that follows:**

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 **THE ALMSHOUSE ASSOCIATION**

 **AWARDS SUBMISSION FORM**

(Note: Handwritten is fine – please do not exceed the space allocated).

Please email completed submission form to gerryharmon@almshouses.org

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| **Name and address of Charity:** | **Contact details for this application**:Name:Address:Phone:Email: |
| **Name and address of project being entered for an Award, if different from above:** | Date commenced:Date ‘practically completed’: |
| **Project Description:** | (please leave this section blank) |
| **Please detail the award winning aspects of your project:**  | (please leave this section blank) |
| **Cost Information - (if applicable):** Building Work £Landscape Work £Other £Fees £ \_\_\_\_\_\_\_\_\_\_\_\_\_   Vat £ **Total £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_** (A)Gross internal floor area ………………. sqm (B)**Cost (A) ÷ floor area (B) £……………………./sqm** | (please leave this section blank) |
| (if applicable)Name of Consultant Team:Project Manager:Architect:Landscape Design:Structural Engineer:Main Contractor:Landscape Contractor: | (please leave this section blank) |
| **Challenges** | (please leave this section blank) |
| **Construction:** | (please leave this section blank) |
| **Other notes:** | (please leave this section blank) |
| **Enclosures - (as applicable) :*** 8 photographs (maximum) of completed project
* 1 site plan
* 1 sample floorplan
* 1 sample section
* 1 sample elevation
 | (please leave this section blank) |
| **NB: Should you win an award, please state here the correct name of the charity that you would like on your certificate. Thank you.** **Name of Charity:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |