**The Almshouse Association’s flagship CPD-accredited course**

**The Almshouse Way 2026**

**An interactive learning opportunity suitable for both ‘new to the role’ CEOs, clerks and trustees, and those looking to refresh and consolidate their knowledge**.

**Objectives -** To equip almshouse charity CEOs, clerks and trustees with the knowledge and skills needed to meet legal requirements, follow best practice, and effectively fulfil their duties in advancing the success of their charity.

**Duration:** 09:00 to 16:30

**Cost:** £120.00 per delegate, which includes refreshments throughout the day, a light lunch and course materials. If you require an invoice to make payment, please request one.

**Further Courses in 2026**: More venues/dates will be added over the coming months, hopefully including: Bedfont, Bourne, Bournemouth, Hull, Leicester, Maidstone, Morden, Newcastle, Norwich, Windsor & more.

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| **Venue** | **Date** |
| **NEW VENUE: Nantwich** - Wright, Crewe and Hope AlmshousesBeam Street, Nantwich, Cheshire, CW5 5LZ | **Only 4 spaces remain**Wednesday 12th November |
| **NEW VENUE: Northampton –** John Townson & John Ward Almshouses5 Townson Close, Old, Northamptonshire | Thursday29th January 2026 |
| **NEW VENUE: Richmond** – Hickey’s AlmshousesSheen Rd, Richmond TW9 1XB | Thursday5th February 2026 |
| **St. Days, Near Redruth** – W J Mills Cottages AlmshousesMills Street, St Day, TR16 5LL | Wednesday25th February 2026 |
| **Halifax** - Joseph Crossley AlmshousesArden Road, Halifax, HX1 3AA | Wednesday25th March 2026 |
| **Nottingham** - Abel Collin’s Almshouses36 Collin's Homes, Derby Road, Beeston, Nottingham, NG92TF. | Thursday26th March 2026 |
| **Birmingham** - Sir Josiah Mason AlmshousesMason Court, Hillborough Road, Acocks Green, Birmingham, B27 6PF | Thursday23rd April 2026 |
| **Exeter** - Mercure Exeter Southgate HotelSouthernhay East, Exeter, EX1 1QF | Wednesday20th May 2026 |
| **Cirencester** - Royal Agricultural UniversityStroud Rd, GL7 6JS | Thursday21st May 2026 |
| **Reading** – Reading AlmshousesLiberty House, Strand Way, Lower Earley, Reading, RG6 4EA | Tuesday2nd June 2026 |
| **Saffron Walden** - King Edward VI AlmshousesAbbey Lane, Saffron Waldon, CB10 1DE | Thursday11th June 2026 |

**Confirmation:** Places are allocated based on when a booking form is received. Each delegate will receive an email confirming their place. A **pre-course** **email** with full details will be sent to delegates a minimum of 2 weeks before the course.

**To book a place,** please complete the form overleaf, and return it by email to:**admin@almshouses.org**

**You may also post it to** (please note the NEW address):

The Almshouse Association, Leonard Hackett House, 17-21 Victoria Street, Windsor, Berks, SL4 1HE.

Tel: 01344 452922 | E: admin@almshouses.org | W: www.almshouses.org

Company No.: 04678214 | Registered Charity No.: 245668.

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| **Almshouse Charity Name***Please print clearly* |  |
| **Member Number***(Not Charity Commission Number)* |  |
| **Course Venue and Date you wish to attend** |  |
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| **Delegate 1** | **If there are more than 2 delegates, please complete an additional form** |
| **Delegate Name** |  | **Office Use Only** |
| **Email Address** |  | CRM |  |
| **Contact Number** |  | ConfirmationSent |  |
| **Dietary Requirements** (allergies/intolerances) | *If none, please state “none”.* | Payment Received |  |
| **Access Requirements**(disabled parking, wheelchair access, etc) | *If none, please state “none”.* |  |  |
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| **Delegate 2** | **No more than 6 delegates from one charity please.** |
| **Delegate Name** |  | **Office Use Only** |
| **Email Address** |  | CRM |  |
| **Contact Number** |  | ConfirmationSent |  |
| **Dietary Requirements** (allergies/intolerances) | *If none, please state “none”.* | Payment Received |  |
| **Access Requirements**(disabled parking, wheelchair access, etc) | *If none, please state “none”.* |  |  |

**Cancellation policy -** The Almshouse Association reserves the right to cancel a course if there are less than 8 delegates booked to attend. Delegates will be informed 4 weeks before the course if this is the case, and course costs, if already paid, will be fully reimbursed, or the delegate can choose to move to a different date. If your course is cancelled less than 4 weeks before the course date, a full refund will be offered or rebooked on a new date. If a delegate needs to cancel their booking, a minimum of 4 weeks’ notice is required for a full refund or rebooking to an alternative date. Otherwise, we will charge delegates the full cost. *All delegates are to sign below to confirm they have read and understood our cancellation policy.*

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| **Print name** | **Signature** | **Date** |
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**Payment** *is £120.00 per delegate, please tick the method of payment below. If possible, please use BACS to pay.*

*If you require an* ***invoice*** *to make payment, please request one.*

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| **I have paid by BACS** |  | **Account Name**: The Almshouse Association**Sort Code**: 18-00-02 **Account:** 00568716**Please reference** **your payment:**  with your membership number and the date of The Almshouse Way course you are booking |
| **I enclose a cheque** |  | Make cheques payable to ***‘The Almshouse Association’.***Write your membership number & course date on reverse of cheque. |

**Thank you, The Almshouse Association**

**Your Data:** We will only retain your personal information for the purposes of this course and for communications linked to the course. For further information about our Privacy Policy please visit our website.